



CALL FOR QUOTATIONS FOR THE PURCHASE, SUPPLY AND INSTALLATION OF WEATHER STATION SYSTEMS

Reference Number: PROMED 001-28

**PROMED ITALIA-MALTA 2007-2013 'La protezione dell'ambiente nelle isole del
Mediterraneo attraverso la valorizzazione di un sistema culturale arboreo'
code A.1.1.1-42**

Date Published: 28th November 2015

Closing Date: 7th December 2015 at 12.00hrs CET



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Italia-Malta Programme - Cohesion Policy 2007-2013
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This project is part-financed by the European Union
European Regional Development Fund (ERDF)
Co-financing rate: 85% EU Funds; 15% Beneficiary Funds
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1. Introduction

Vitimalta invites suitably qualified and experienced companies to submit proposals for the purchase, supply and installation of weather station systems. The project proposes the cultivation of vine and the value of its derivatives as a remuneration system for protecting land from soil erosion. The project partners include Catania, Lampedusa, Marsala, Palermo, Pantalleria and Malta. Vitimalta forms part of the partner consortium and more information about this project can be found on www.progettomed.eu

2. Procedure

This Call for Quotations is being issued in accordance with the Public Procurement Regulations 2010 (L.N. 296 of 2010). This Call for Quotations is being issued as an OPEN procedure and will be also regulated by the Procurement General Conditions, available on the Department of Contracts website (<https://secure2.gov.mt/eprocurement/conditions>).

Vitimalta, shall determine the award of this Call of Quotations on the basis of the lowest price compliant with specifications outlined in this document.

3. General Instructions

3.1 The subject of this call for quotations is the purchase, supply and installation of five (5) weather station systems. The five (5) weather stations are to contain sensors for measuring the following data: Soil Temperature, Air Temperature and Relative Humidity, Global Radiation, Rainfall, Wind speed, Leaf wetness, Soil moisture and Soil Humidity. The five (5) weather stations must contain the following technical specifications: Solar power supply, Automatic and remote data transmission, Client Interface with immediate data availability. The following additional features are also being requested for the five (5) weather stations: Current EvapoTranspiration (ET_0) index, Current Pest disease model control, Current Insect infestation model control. These features supplied must be based on data acquired from the five weather stations.

The five (5) weather stations must be complete with installation and installation supports. The supplier must provide personnel training following the complete installation of the five (5) weather stations. Four (4) of these weather station systems are to be located in Malta and one (1) in Gozo. The exact site will be provided to the supplier by Vitimalta.

3.2 The place of location for the installation of weather station systems shall be provided by Vitimalta. As mentioned above, four (4) of the weather stations are to be located in Malta and one (1) in Gozo.

3.3 The time-frame for the delivery and installation of the weather station systems in the five (5) sites shall be of not later than 18th December 2015.

3.4 The supplier must provide at least twelve months (12) warranty on the five weather stations on completion of installation.

4. Timetable

The time-frames for this Call for Quotations is as follows:

	Date	Time
Publication of Calls for Quotations	28th November 2015	
Last date for receiving clarifications from Bidders	2nd December 2015	12.00pm (CET)
Submission of Call for Quotations	7th December 2015	12.00pm (CET)
Award of Call for Quotations	7th December 2015	
Expected completion period	18th December 2015	

5. Response Requirements

Bidders are to submit the following documentation:

- i. Details of Bidder (refer to Annex 1)
- ii. Mandatory Minimum Requirements (refer to Annex 2)
- iii. Financial Offer (refer to Annex 3)
- iv. Bidder's Declaration (refer to Annex 4)

6. Award Criteria

The sole award criteria for this Call for Quotations will be the price. The contract will be awarded to the cheapest technically compliant quotation. Vitimalta reserves the right to cancel this CFQ. Notification of Award will be sent by email to those who have called the CFQ document. The notification to the recommended Bidder implies that the validity of the Quotation is extended for a period of sixty (60) days from the date of notification of the recommended Bidder.

7. Payment Terms

The selected bidder shall invoice Vitimalta upon completion of the deliverables set out in this Call for Quotations.

8. Rights and Reservations

Vitimalta:

- Reserves the right to cancel this call for quotations process without incurring any penalty or cost;
- May at its own discretion, decide not to select any proposal or not to award any Contract, even the most advantageous offer;
- Reserves the right not to consider offers that have missing mandatory information;
- May disqualify the company if it does not abide by the instructions in this document.

In no circumstances will Vitimalta be liable for damages, whatever their nature (in particular damages for loss of profits) or relationship to the cancellation of a quotation, even if Vitimalta has been advised of the possibility of damages. The publication of a contract notice does not commit Vitimalta to implement the programme or project announced.

9. Clarifications

Bidders requiring clarification or interpretations of this call for quotations document should do so in writing. The written clarifications should reach Vitimalta by the **2nd December 2015** by 12.00pm CET via email to info@vitimalta.org . Any calls after this date will not be accepted.

Any interpretations, corrections or changes to this call for quotations, will be made by Vitimalta by means of addenda. Interpretations, corrections or changes made in any other manner will not be valid, and Bidders shall not reply upon such interpretations, corrections and changes.

10. Submissions

All quotations must be submitted in full, signed as called, and sealed in an envelope/package. Interested Bidders are to submit a quotation with the format identified in Clause 5 – Response Requirements. Proposals are to be delivered by hand to **Vitimalta, Triq il-Vitikulturisti, Buskett** by not later than **7th December 2015 12.00pm** CET. Late submissions will not be considered. Late Quotations will be rejected and will not be evaluated. No liability can be accepted for late Quotations.

Information supplied by the bidder in response to this call for quotations will be treated as confidential and in accordance with the Data Protection Act. Bidders are to note that responses and any related supplementary information are to be drawn up in English only.

11. Publication of Results

The results will be published via an email to bidders who have submitted a financial offer. Unsuccessful bidders shall be notified with the outcome of the evaluation process and will be provided with the following information:

- (i) The name of the successful bidder
- (ii) The recommended price of the successful bidder

This call for quotations is in line with the spirit of the Public Procurement Regulations (Legal Notice 296/2010)

12. Financial Offer

Quotations must be presented in Euro and VAT and all other taxes are to be quoted separately. It is important that the price quoted is fixed and not subject to revision or escalation in costs. VAT and all other taxes are to be quoted separately.

13. Formalities

During the evaluation, the Bidders may be asked to supply further clarifications to the proposal. Bidders shall bear all costs associated with the preparation and submission of their call for quotations. Vitimalta shall not be responsible or liable for any costs or expenses regardless of the conduct or outcome of this call for quotations process.

14. Data Protection and Freedom of Information

Any personal data submitted in the framework of the procurement procedure and/or subsequently included in the contract shall be processed pursuant to the Data Protection Act (2001). It shall be processed solely for the purposes of the performance, management and follow-up of the procurement procedure and/or subsequent contract by Vitimalta without prejudice to possible transmission to the bodies charged with a monitoring or inspection task in conformity with National and/or Community law.

The provisions of this contract are without prejudice to the obligations of Vitimalta in terms of the Freedom of Information Act (Cap. 496 of the Laws of Malta). Vitimalta, prior to disclosure of any information to a third party in relations to any provisions of this contract which have not yet been made public, shall consult the contractor in accordance with the provisions of the said Act, pertinent subsidiary legislation and the Code of Practice issued pursuant to the Act. Such consultation shall in no way prejudice the obligations of Vitimalta in terms of the Act.

15. Evaluation of Quotations

The entire evaluation procedure is confidential. The Evaluation Committee's decisions are collective and its deliberations are held in closed session. The members of the Evaluation Committee are bound to secrecy. The Evaluation of the Quotations will be based on compliance with the minimum requirements and response requirements. In the interest of transparency and equal treatment and without being able to modify their Quotations, Bidders may be required, at the sole written call of Vitimalta, to provide clarifications.

In submitting its Quotation, the Bidder will be submitting its best and final offer. Bidders are called to ensure that when submitting their Quotation they provide all the information being called including all pertinent literature, certificates, and the other requirements indicated in this CFQ.

Quotations that do not meet the requirements set out in this CFQ will not be considered further.

16. Validity of Quotation

Bidders are bound by their Quotation for sixty days. In exceptional cases, before the period of validity expires, Vitimalta may ask Bidders in writing to extend the period for a specific number of days.

17. Intellectual Property Rights

All materials and data such as diagrams, drawings, specifications, plans, statistics, calculations, software and supporting records or materials acquired, compiled or prepared by the Contractor in the performance of the contract shall be the absolute property of Vitimalta. The Contractor shall, upon completion of the contract, deliver all such documents and data to Vitimalta. The Contractor may not retain copies of such documents and data and shall not use them for purposes unrelated to the contract without the prior written consent of Vitimalta. The Contractor shall not publish articles relating to the services or refer to them when carrying out any services for others, or divulge information obtained from Vitimalta, without the prior written consent of Vitimalta.

Any results or rights thereon, including copyright and other intellectual or industrial property rights, obtained in performance of the Contract, shall be the absolute property of Vitimalta which may use, publish, assign or transfer them as it deems fit, without geographical or other limitation, except where intellectual or industrial property rights already exist.

18. Contracting Authority

The contact details for matters relating to this document are as follows:

Vitimalta

Address: Buskett Winery, Triq il-Vitikulturisti, Buskett

Phone: 00356 21 240040

Email: info@vitimalta.org

Website: www.vitimalta.org

ANNEX 1 – DETAILS OF BIDDER

Name of Bidder
Address
Email Address
Contact Numbers:
VAT Registration Number :
Contact Person (Name and Surname)
I.D. / Passport Number
Mobile Number of Contact Person
Email Address of Contact Person
Signature
Date

ANNEX 2- MANDATORY MINIMUM REQUIREMENTS

Mandatory Minimum Requirements for the Installation of Five (5) Weather Station Systems		
Description	Requirements	Compliant Yes/No
The five (5) weather stations must contain sensors for measuring the following data:	<ul style="list-style-type: none"> Soil Temperature Air Temperature and Relative Humidity Global Radiation Rainfall Wind speed Leaf wetness Soil moisture Soil Humidity 	
The five (5) weather stations must contain the following technical specifications:	<ul style="list-style-type: none"> Solar power supply Automatic and remote data transmission Client Interface with immediate data availability 	
The five (5) weather stations must contain the following additional features:	<ul style="list-style-type: none"> Current EvapoTraspiration (ET_0) index Current Pest disease model control Current Insect infestation model control These features supplied must be based on data acquired from the five (5) weather stations. 	
The five (5) weather stations must contain:	Installation Supports	
The five weather stations are to be installed by the supplier in locations determined by Vitimalta:	<ul style="list-style-type: none"> Four (4) weather stations are to be installed in Malta One (1) weather station is to be installed in Gozo 	
Training	Following the installation of the five (5) weather stations, the supplier will provide training to Vitimalta personnel.	

Guarantee	Following the installation of the five (5) weather stations, the supplier will provide a guarantee of not less than twelve (12) months.	
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ANNEX 3– FINANCIAL OFFER

Global price for supply as outlined in the CFQ Document

FINANCIAL BID BREAKDOWN

Item	Description of Service	Price inclusive of all taxes but excluding VAT	VAT	Total inclusive of VAT
		Amount in Euro (€)	Amount in Euro (€)	Amount in Euro (€)
A	Purchase, Supply and Installation of five (5) weather station systems as outlined in this Call for Quotations Document.			
	GRAND TOTAL			

Signature:

(the person or persons authorised to sign on behalf of the CFQ)

Full name of the Bidder in Block Letters:

Date:

ANNEX 4 – BIDDERS DECLARATION

To be completed and signed by the BIDDER.

In response to your Call for Quotations for the above contract, we, the undersigned, hereby declare that we have examined, and accept in full and in its entirety, the content of this Call for Quotations Document.

We hereby accept the contents thereto in their entirety, without reservation or restriction. We also understand that any disagreement, contradiction, alteration or deviation shall lead to our quotation offer not being considered any further.

We offer to execute, in accordance with the terms of the quotation document and the conditions and time limits laid down, without reserve or restriction, the purchase, supply and installation as stipulated within this purchase document.

The global price fee (inclusive of duties, VAT and other taxes) is: _____

Execution of the works in connection with the project:

1. We will inform Vitimalta immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any false, inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by Vitimalta.
2. Our submission has been made in conformity with the requirements set out in the CFQ Document.
3. Evaluation and Award Criteria, and in this respect we confirm having included, all the relevant documentation.
4. We note that Vitimalta is not bound to proceed with this Call for Quotations and that it reserves the right to cancel or award only part of the contract. It will incur no liability towards us should it do so.

First Name:	
Family name:	
Position:	
Signature of Bidder:	
Duly authorized to sign this quotation on behalf of:	
VAT No:	
Stamp of the company (if applicable):	
Place and Date:	

